

## The Village of Terrace Park Confidential Report

(We'll continue to take over-the-phone reports, but do not take responsibility for discrepancies or inaccuracies in this method of information reporting.)

Resident Name and Address \_\_\_\_\_  
 will be away from \_\_\_\_\_, \_\_\_\_\_ through \_\_\_\_\_, \_\_\_\_\_. Do you have a key on file with the T.P Police?  yes  no Key # \_\_\_\_\_

If someone will be looking after your property while you are away, please fill in the following:

<b>Name:</b> _____	Home phone: _____	Resident Comments: _____	Key to home? <input type="checkbox"/> yes <input type="checkbox"/> no
<b>Address:</b> _____	Cell phone: _____		
<b>Name:</b> _____	Home phone: _____	Resident Comments: _____	Key to home?: <input type="checkbox"/> yes <input type="checkbox"/> no
<b>Address:</b> _____	Cell phone: _____		
<b>Emergency Contact:</b>	Phone: _____	Address: _____	Location: _____
<b>Pets?</b> <input type="checkbox"/> yes <input type="checkbox"/> no Animal Type: _____	Animal's Caretaker Name: _____	Phone: _____	Address: _____
<b>Alarm System:</b>	Company Name _____	Phone: _____	Does any resident have authorization for the code number? Name _____
<b>Lights on in house?</b> <input type="checkbox"/> yes <input type="checkbox"/> no			Timer on?
Location 1) _____	Location 2) _____	Location 3) _____	1) _____ 2) _____ 3) _____
<b>Lights on outside?</b> <input type="checkbox"/> yes <input type="checkbox"/> no			Timer off?
Location 1) _____	Location 2) _____	Location 3) _____	1) _____ 2) _____ 3) _____
<b>Workman on Property?</b>	Contractor Name: _____	Auto Make _____	Work times? _____ a.m. _____ p.m.
<input type="checkbox"/> yes <input type="checkbox"/> no	Address/Phone: _____	Model: _____ Color: _____	(circle) Mon Tue Wed Thu Fri Sat Sun

Resident Signature: _____	Resident Comments: _____
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